

DATE: March 29, 2018
SUBJECT: **Addendum No. 4**
Union County Public Schools
Walkway Canopy Projects
FROM: Ramsay Burgin Smith Architects, Inc.
225 North Main Street - Suite 501
Salisbury, NC 28144

General: Information contained in this Addendum and changes directed in Drawings and/or Project Manual supersede said Documents and become part of the Contract. Receipt of this addendum must be acknowledged on the bid Form of Proposal.

All Contractors, General and subcontractors should review all Addenda Items for work that pertains to or affects their trade.

BIDDING REQUIREMENTS:

ITEM #01: Specifications DIVISION 001 BIDDING REQUIREMENTS; DIVISION 002 – CONTRACTING REQUIREMENTS; Project ID Number:

For purposes of record keeping and administration of bid, the project ID number has been changed to:
8-97000111A.

Note: All bid documents bearing project number have been revised (including Advertisement and Bid Forms referenced in Addendum Items below) and are contained in the Specification ZIP file made available for download after March 28, 2018.

ITEM #02: Reference 001113 – ADVERTISEMENT FOR BIDS:

Pursuant to Section 143-132 of the North Carolina General Statutes, this project is being re-bid. The revised Advertisement for Bids is attached.

Bid Opening Date: Tuesday, April 10, 2018 at 2:00 pm

ITEM #03: Reference 004113 – BID FORM – STIPULATED SUM:

Revised Bid Form (attached), with Section 1.3 identifying cost associated with each school eliminated, shall be used to submit a base bid for the project. The successful low bidder will be asked to provide break out pricing for each of the schools within 72 hours of the bid opening.

ITEM #04: Reference 004321 BID FORM SUPPLEMENT - ALLOWANCES:

Bid Form Supplement for Allowances with revised project number (attached) shall be submitted with the Bid Form.

ITEM #05: Reference 004322 UNIT PRICES FORM; 01026 – UNIT PRICES:

In addition to those already listed, add the following for a total of four (4) unit prices:

Unit Cost No. 3 Cost for demolition and disposal of existing concrete sidewalk (assume 4” thickness)
Cost to be provided per square foot.

Unit Cost No. 4 Cost for demolition and disposal of existing 4” PVC storm drain piping (assume 18”
burial depth) Cost to be provided per linear foot.

Attached revised UNIT PRICES FORM shall be submitted with the Bid.

ITEM #06: Reference 004323 BID FORM SUPPLEMENT - ALTERNATES:

Bid Form Supplement for Alternates (attached), with revised project number and corrected description for Alternate No. 4 work, shall be submitted with the Bid Form.

Addendum + Attachments: = 14 pages

END OF ADDENDUM No. 4

DOCUMENT 001113 - ADVERTISEMENT FOR BIDS

1.1 PROJECT INFORMATION

- A. Notice to Bidders: Qualified bidders may submit bids for project as described in accordance with the Instructions to Bidders. NCGS Chapter 87 shall govern submittal, opening, and award of bids.
- B. Project: UCPS Walkway Canopy Projects 2018, Project #8-97000111A, located at 4 School Campuses in Union County, NC..

Parkwood High School, 3220 Parkwood School Rd., Monroe NC 28112

Forest Hills High School, 100 Forest Hills School Rd. S., Marshville, NC 28103

New Salem Elementary School, 6106 NC-205, Marshville, NC 28103

Indian Trail Elementary School, 200 Education Drive, Indian Trail NC 28079

- C. Owner: Union County Board of Education, 400 N. Church Street, Monroe, North Carolina 28112.
- D. Owner's Representative: Ms. Linda Whitaker, Maintenance Manager, Facilities Department, Union County Public Schools, (704) 296-3160 ext. 6768, linda.whitaker@ucps.k12.nc.us.
- E. Architect: Ramsay Burgin Smith Architects, Inc. 225 North Main Street, Salisbury, NC 28144. (704) 633-3121, Project Manager, Bill Burgin, AIA, bill@rbsarch.com.
- F. Project Description: Project consists of the Following:>:

Parkwood High School Canopy Replacement & Construction Project consists of:

Replacement of the existing campus canopy/walkway covers. This work includes aluminum canopy with an aluminum support structure for the existing campus heating /cooling pipes and conduits. Some selective demolition work and new concrete walk extensions will be required.

Project includes Add Alternates for additional sections of canopy, replacement and new, and bus canopy extension.

Forest Hills High School Walkway Canopy Additions consists of:

Adding three (3) sections of new walkway canopies between existing buildings as indicated on the drawings.

Project includes Add Alternates for additional sections of canopy construction.

New Salem Elementary School: Canopy Additions consist of:

Adding new covered walkway canopy along the front entrance driveway that includes two (2) additional new canopy sections connectors to tie into existing buildings as directed on the drawings.

Indian Trail Elementary School Canopy Additions consist of:

Adding a Bus loading canopy along the main entrance driveway at Education Drive.

Replacement of one section of existing campus canopy/walkway cover to the original school building and adding a connecting length of new canopy walkway section up to the newer school building entrance.

Project includes Add Alternates for LED lighting and bus canopy extension.

- G. Construction Contract: Bids will be received for General Contract (all trades).

1.2 BID SUBMITTAL AND OPENING

- A. Bid Submittal: Owner will receive sealed lump sum bids until the bid time and date at the location given below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:

1. Bid Date: Tuesday, **April 10, 2018**.
2. Bid Time: **2:00 p.m.**, local time.
3. Location: **Facilities Department, Union County Public Schools, 201 Venus Street, Monroe, NC 28110**.

- B. Bid Opening: Bids will be thereafter publicly opened and read aloud. Award of Contract will not be made at time of bid opening.

1.3 BID SECURITY

- A. Bid security shall be submitted with each bid in the amount of 5 percent of the bid amount. No bids may be withdrawn for a period of 60 days after opening of bids. Bid Security shall be in the form of (1) Cash; (2) Cashier's Check; (3) Certified Check on a Bank or Trust Company insured by the Federal Deposit Insurance Corporation, or (4) a Bid Bond executed by a Corporate Surety licensed under the laws of the State of North Carolina to execute such bonds. A company check will not be accepted as a form of Bid Security.

- B. Owner reserves the right to reject any and all bids and to waive informalities and irregularities.

1.4 PREBID MEETING

- A. A Prebid meeting will not be held. Prospective prime bidders are encouraged to visit each of the school locations prior to bid to familiarize themselves with existing conditions. UCPS policy requires that all visitors report and sign in at the school office.

1.5 DOCUMENTS

- A. Online Procurement and Contracting Documents: Obtain access after **March 28, 2018**, by accessing downloadable bid documents at the Architect's website, **rbsarch.com**. Online access will be provided to all registered bidders and suppliers.

- B. Viewing Procurement and Contracting Documents: Examine after March **28, 2018**, at the locations below:

The offices of the Ramsay Burgin Smith Architects.

1.6 TIME OF COMPLETION AND LIQUIDATED DAMAGES

- A. Successful bidder shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the Contract Time. Work is subject to liquidated damages.
- B. Project Duration: See Specification Section 01011 - Summary of the Work; **Construction Access Schedule**
- C. Liquidated Damages – See Supplementary General Conditions.

1.7 BIDDER'S QUALIFICATIONS

- A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

1.8 MINORITY PARTICIPATION

- A. The Union County Board of Education has adopted a Minority Participation Policy compliant with the North Carolina State Minority recommendations. Minority Business Enterprises are encouraged to participate.

END OF DOCUMENT 001113

DOCUMENT 00411 - BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)

1.1 BID INFORMATION

- A. Bidder: _____.
- B. Project Name: Union County Public Schools, **Walkway Canopy Projects**.
- C. Project Locations: **Parkwood High Sch., 3220 Parkwood School Rd., Monroe, NC 28112.**
Forest Hills High Sch., 100 Forest Hills School Rd. S., Marshville, NC, 28103.
New Salem Elem. School, 6106 NC-205, Marshville, NC 28103
Indian Trail Elem. School, 200 Education Drive, Indian Trail NC 28079
- D. Owner: **Union County Board of Education, Monroe, North Carolina.**
- E. Owner Project Number: **8-97000111A.**
- F. Architect: **Ramsay Burgin Smith Architects, Inc.**
- G. Architect Project Number: **S1724.**

1.2 CERTIFICATIONS AND BASE BID

- A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, hereby declares that the only person or persons interested in this Proposal as principal or principals is or are named herein and that no other person than herein mentioned has any interest in this Proposal or in the Contract to be entered into; that this Proposal is made without connection with any other person, company or parties making a bid or proposal; and that it is in all respects fair and in good faith without collusion or fraud, and, having carefully examined the Bidding Requirements and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Ramsay Burgin Smith ARCHITECTS Inc. and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, to the full and entire satisfaction of the Union County Board of Education, according to the requirements of the Bidding Requirements and Contract Documents, with a definite understanding that no money will be allowed for extra work except as set forth in the General Conditions and the Contract Documents, for the stipulated sum of:
 - 1. _____ Dollars (\$_____).
 - (Total of all four school locations)
 - 2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004322 "Unit Prices Form" and Document 004323 "Alternates Form."
 - 3. The Work is subject to liquidated damages as stated in the Supplementary Conditions.

1.3 IDENTIFY COST ASSOCIATED WITH EACH SCHOOL LOCATION

A: Indicate below the break down cost of the Base Bid amount per school location.

B: Project Location:

Parkwood High Sch.: _____ Dollars (_____).

Forest Hills High Sch.: _____ Dollars (_____).

New Salem Elem. Sch.: _____ Dollars (_____).

Indian Trail Elem. Sch.: _____ Dollars (_____).

1.4 BID GUARANTEE

A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Total Base Bid amount above:

1. _____ Dollars (\$_____).

B. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.5 SUBCONTRACTORS AND SUPPLIERS

A. The following companies shall execute subcontracts or provide materials or equipment as described for the portions of the Work indicated:

1. Plumbing Work: (Not Applicable) _____

2. HVAC Work: _____

3. Electrical Work: _____

4. Aluminum Canopy Work: _____

1.6 TIME OF COMPLETION

See "Summary of the Work" Section 01011 for the number of calendar days stated to obtain Project Completion from the written issuance of the Notice to Proceed.

A. The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents upon receipt of purchase order and shall fully complete the Work within as stipulated in the Contract Documents.

1.7 ACKNOWLEDGEMENT OF ADDENDA

A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:

1. Addendum No. 1, dated _____.
2. Addendum No. 2, dated _____.
3. Addendum No. 3, dated _____.
4. Addendum No. 4, dated _____.
5. Addendum No. 5, dated _____.
6. Addendum No. 6, dated _____.

1.8 BID SUPPLEMENTS

A. The following supplements are a part of this Bid Form and are attached hereto.

1. Bid Form Supplement - Alternates.
2. Bid Form Supplement - Unit Prices.
3. Bid Form Supplement - Allowances.
4. Bid Form Supplement - Bid Bond Form (AIA Document A310).
5. Contractor's Qualification Statement AIA Form 305.

1.9 CONTRACTOR'S LICENSE

A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in the State of North Carolina, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

1.10 SUBMISSION OF BID

A. Respectfully submitted this ____ day of _____, 20__.

B. Submitted By: _____
(Name of bidding firm or corporation)

C. Authorized Signature: _____
(Handwritten signature)

D. Signed By: _____
(Type or print name)

E. Title: _____
(Owner/Partner/President/Vice President)

F. Witness By: _____
(Handwritten signature)

G. Attest: _____
(Handwritten signature)

H. By: _____
(Type or print name)

I. Title: _____
(Corporate Secretary or Assistant Secretary)

J. Street Address: _____

K. City, State, Zip: _____

L. Phone: _____

M. State of North Carolina License No.: _____

N. Federal ID No.: _____

(Affix Corporate Seal Here).

END OF DOCUMENT 004113

DOCUMENT 004321 – BID FORM SUPPLEMENT – ALLOWANCES

1.1 BID INFORMATION

- A. Bidder: _____.
- B. Project Name: **Union County Public Schools, Walkway Canopy Projects.**
- C. Project Location: **Parkwood High Sch., 3220 Parkwood School Rd., Monroe, NC 28112.**
Forest Hills High Sch., 100 Forest Hills School Rd. S., Marshville, NC, 28103.
New Salem Elem. School, 6106 NC-205, Marshville, NC 28103
Indian Trail Elem. School, 200 Education Drive, Indian Trail NC 28079
- D. Owner: **Union County Board of Education, Monroe, North Carolina.**
- E. Owner Project Number: **8-97000111A.**
- F. Architect: Ramsay Burgin Smith Architects, Inc.
- G. Architect Project Number: **S1724.**

1.2 BID FORM SUPPLEMENT

- A. This form is required to be attached to the Bid Form.
- B. The undersigned Bidder certifies that Base Bid submission to which this Bid Supplement is attached includes those allowances described in the Contract Documents and scheduled in Section 01020 "Allowances."

1.3 SUBMISSION OF BID SUPPLEMENT

- A. Respectfully submitted this ____ day of _____, 20__.
- B. Submitted By: _____
(Insert name of bidding firm or corporation)
- C. Authorized Signature: _____
(Handwritten signature)
- D. Signed By: _____
(Type or print name)
- E. Title: _____
(Owner/Partner/President/Vice President)

END OF DOCUMENT 004321

DOCUMENT 004322 - UNIT PRICES FORM

1.1 BID INFORMATION

- A. Bidder: _____.
- B. Prime Contract: **General Construction Single Prime- All Trades**
- C. Project Name: **Union County Public Schools, Walkway Canopy Project**
- D. Project Location: **Parkwood High Sch., 3220 Parkwood School Rd., Monroe, NC 28112.**
Forest Hills High Sch., 100 Forest Hills School Rd. S., Marshville, NC, 28103.
New Salem Elem. School, 6106 NC-205, Marshville, NC 28103
Indian Trail Elem. School, 200 Education Drive, Indian Trail NC 28079
- E. Owner: **Union County Board of Education, Monroe, North Carolina.**
- F. Owner Project Number: **8-97000111A.**
- G. Architect: **Ramsay Burgin Smith Architects, Inc.**
- H. Architect Project Number: **S1724.**

1.2 BID FORM SUPPLEMENT

- A. This form is required to be attached to the Bid Form.
- B. Unit Prices Established by Owner: The undersigned Bidder acknowledges the amounts indicated in the schedule below as established by the Owner for work described in Section 01025 "Unit Prices" [**and for adjustment of the quantity given in the Unit-Price Allowance for the actual measurement of individual items of the Work**].

Retain option in first paragraph below when the Unit-Price Allowance quantities are included in Section 012100 "Allowances." Revise statement below if bidders are asked to provide separate prices for additions to and deductions from quantity allowances.

- C. Unit Prices Offered by Bidder: The undersigned Bidder proposes the amounts below be added to or deducted from the Contract Sum on performance and measurement of the individual items of Work as described in Section 01026 "Unit Prices" [**and for adjustment of the quantity given in the Unit-Price Allowance for the actual measurement of individual items of the Work**].
- D. If the unit price does not affect the Work of this Contract, the Bidder shall indicate "NOT APPLICABLE."

1.3 UNIT PRICES ESTABLISHED BY OWNER

- A. NO Owner Established Unit Prices.

1.4 UNIT PRICES OFFERED BY BIDDER

A. Unit-Price No. 1: Install additional 4" thick Concrete Sidewalk reinforced with 6x6/1.4 x 1.4 WWM on compacted/firm grade including forming and placement. Cost to be provided per square foot.

1. _____ Dollars (\$_____) per sq. ft.

B. Unit-Price No. 2: Cost of additional 4" PVC storm drainage: Schedule 40 PVC to be buried a minimum of 18" deep and as detailed on the drawings. Cost to be provided per linear ft.

1. _____ Dollars (\$_____) per lin. ft.

C. Unit-Price No. 3: Cost for demolition and disposal of existing 4" concrete sidewalk (assume 4" thickness). Cost to be provided per square foot.

1. _____ Dollars (\$_____) per sq. ft.

D. Unit-Price No. 4: Cost for demolition and disposal of existing 4" PVC storm drain piping (assume 18" burial depth). Cost to be provided per linear foot.

1. _____ Dollars (\$_____) per lin. ft.

1.5 SUBMISSION OF BID SUPPLEMENT

A. Respectfully submitted this ____ day of _____, 20__.

B. Submitted By: _____
(Insert name of bidding firm or corporation)

C. Authorized Signature: _____
(Handwritten signature)

D. Signed By: _____
(Type or print name)

E. Title: _____
(Owner/Partner/President/Vice President)

END OF DOCUMENT 004322

DOCUMENT 004323 – BID FORM SUPPLEMENT – ALTERNATES

1.1 BID INFORMATION

- A. Bidder: _____.
- B. Project Name: **Union County Public Schools, Walkway Canopy Projects**
- C. Project Locations: **Parkwood High Sch., 3220 Parkwood School Rd., Monroe, NC 28112.**
Forest Hills High Sch., 100 Forest Hills School Rd. S., Marshville, NC, 28103.
New Salem Elem. School, 6106 NC-205, Marshville, NC 28103
Indian Trail Elem. School, 200 Education Drive, Indian Trail NC 28079
- D. Owner: **Union County Board of Education, Monroe, North Carolina.**
- E. Owner Project Number: **8-97000111A.**
- F. Architect: **Ramsay Burgin Smith Architects Inc.**
- G. Architect Project Number: **S1724.**

1.2 BID FORM SUPPLEMENT

- A. This form is required to be attached to the Bid Form.

1.3 DESCRIPTION

- A. The undersigned Bidder proposes the amount below be added to or deducted from the Base Bid if particular alternates are accepted by Owner. Amounts listed for each alternate include costs of related coordination, modification, or adjustment.
- B. If the alternate does not affect the Contract Sum, the Bidder shall indicate "NO CHANGE."
- C. If the alternate does not affect the Work of this Contract, the Bidder shall indicate "NOT APPLICABLE."
- D. The Bidder shall be responsible for determining from the Contract Documents the affects of each alternate on the Contract Time and the Contract Sum.
- E. Owner reserves the right to accept or reject any alternate, in any order, and to award or amend the Contract accordingly within [60] days of the Notice of Award unless otherwise indicated in the Contract Documents.
- F. Acceptance or non-acceptance of any alternates by the Owner shall have no affect on the Contract Time unless the "Schedule of Alternates" Article below provides a formatted space for the adjustment of the Contract Time.

1.4 SCHEDULE OF ALTERNATES

A. **Alternate No. 1: Parkwood High School:**

Provide the cost associated with adding the construction of **Canopy "E" and the undercanopy LED lighting** as indicated on the drawings.

1. ADD ___ DEDUCT ___ NO CHANGE ___ NOT APPLICABLE ___.
2. _____ Dollars (\$_____).

B. **Alternate No. 2: Parkwood High School:**

Provide the cost associated with adding the construction of **Canopy "G" and the undercanopy LED lighting** as indicated on the drawings.

1. ADD ___ DEDUCT ___ NO CHANGE ___ NOT APPLICABLE ___.
2. _____ Dollars (\$_____).

C. **Alternate No. 3: Parkwood High School:**

Provide the cost associated with adding the higher **Bus Loading Canopy Extension at Canopy "D"** as indicated on the drawings.

1. ADD ___ DEDUCT ___ NO CHANGE ___ NOT APPLICABLE ___.
2. _____ Dollars (\$_____).

D. **Alternate No. 4: Forest Hills High School:**

Provide the cost associated with adding the construction of **Canopy "C" located between the Field House and the Gymnasium** as indicated on the drawings.

1. ADD ___ DEDUCT ___ NO CHANGE ___ NOT APPLICABLE ___.
2. _____ Dollars (\$_____).

E. **Alternate No. 5: Indian Trail Elementary School:**

Provide the cost associated with adding the construction of the higher **Bus Loading Canopy Extension along the Main Driveway** as indicated on the drawings.

1. ADD ___ DEDUCT ___ NO CHANGE ___ NOT APPLICABLE ___.
2. _____ Dollars (\$_____).

F. **Alternate No. 6: Indian Trail Elementary School:**

Provide the cost associated with adding **LED lighting in the ceilings of all walkway canopy sections** as indicated on the drawings.

1. ADD ___ DEDUCT ___ NO CHANGE ___ NOT APPLICABLE ___.
2. _____ Dollars (\$_____).

1.5 SUBMISSION OF BID SUPPLEMENT

- A. Respectfully submitted this ____ day of _____, 20__.
- B. Submitted By: _____
(Insert name of bidding firm or corporation)
- C. Authorized Signature: _____
(Handwritten signature)
- D. Signed By: _____
(Type or print name)
- E. Title: _____
(Owner/Partner/President/Vice President)

END OF DOCUMENT 004323