

## INVITATION TO BID

1. a. Sealed proposals will be received from a list of **invited bidders** by the Building Committee of Clemmons First Baptist Church in the Fellowship Hall Conference Room located at 3530 Clemmons Road, Clemmons, North Carolina 27012 up to **5:00 PM Tuesday, October 3, 2017** and immediately thereafter **privately** opened and read for the furnishing of labor, materials and equipment required for the Clemmons First Baptist Church Narthex Addition located between their Sanctuary and Education Buildings, including all required work described on the plans and specifications for general, mechanical, electrical, and demolition work.

- b. This project includes minor demolition, significantly deep footing excavations and new construction. The demolition includes the removal some existing wall features in the connector wall lying between the Sanctuary and Education Buildings. The new addition will consist of a 247 sq.ft Narthex, and the renovation of an adjacent 470 sq.ft. foyer. The addition will be constructed of metal stud framing and steel framed roof structure, new EIFS and brick veneer, new storefront framed windows and doors on the exterior. The new narthex addition will be crowned with an existing steeple that is removed, reconditioned, and relocated from the existing adjacent church building roof. Existing lightning protection in the existing steeple shall be extended down to below exterior grade and grounded as required.

The project new construction work includes: typical general construction work (i.e. site work, excavation, concrete floor slab; EIFS and brick veneer on light gage metal stud walls, steel columns and beam framing, Single ply, shingle and metal roofing. Interior finishes include aluminum storefront windows and doors, wood and HM doors, millwork mouldings, painted gypsum board walls, suspended acoustical ceilings, and LVT flooring, etc.); typical HVAC work including the relocation of existing ductwork and ceiling grilles to extend the existing HVAC system; typical Electrical work (including extending the existing electrical service, power wiring for receptacles and equipment, lighting, emergency systems, miscellaneous church related systems such as raceways for Owners sound and data cable systems, etc.)

- c. Single proposals shall be received for the following:
  1. General Construction work also includes demolition, HVAC, and electrical work
2. a. After **September 7, 2017**, complete plans, specifications and contract documents will be available for inspection in the following office/locations:

Clemmons First Baptist Church office.  
Associated General Contractors  
Dodge ScanPlan Room  
Reed RCD Document Processing  
RAMSAY BURGIN SMITH ARCHITECTS, INC., Salisbury  
Ramsay Burgin Smith Architects web site [www.rbsarch.com](http://www.rbsarch.com)

- b. **A Pre-Bid Conference for invited General Contractors and prime subcontractors will be held by the Architect at the Church in the Fellowship Hall Conference Room at 10:00 AM, Friday, September 22, 2017 to answer questions pertaining to the project. All Invited bidders are requested to attend.**

Bidders and subcontractors are encouraged to visit the church site and view the church building and grounds prior to bidding. The church office is open from 8:30 AM to 4:30 PM Monday thru Thursday. Please call ahead to the Church office to schedule visits if interior access is needed. PH: 336-766-6486.

- c. Drawings and Specs will be available on the Architect's website: [www.rbsarch.com](http://www.rbsarch.com). Click on "Bidding Projects" for Clemmons First Baptist Church to find contract documents. Invited Bidders list and Addenda will be also posted on the website.

Invited bidders may borrow one complete set of plans and specifications for a Plan Deposit of \$100. These sets of plans and specifications must be returned in good condition within 10 days after date set for bidding to receive the deposit money back.

NOTE: Invited bidder is defined as a properly licensed General Constructor contacted by the Architects on behalf of the Owner who agrees to prepare and submit a bid that if accepted, will contract with the Owners for the work for which their bid was submitted.

- d. An additional set of plans and specifications may be obtained by prime contractors but must be purchased by Contractors. **NO REFUND WILL BE GIVEN FOR COSTS OF EXTRA SETS PURCHASED.** Contractors to contact **Accent Imaging of Hickory, NC at 828-322-5050** for placing orders for extra sets.
  - e. Subcontractors and Material suppliers may view plans online at [www.rbsarch.com](http://www.rbsarch.com) or purchase single sheets of plans from the Architect's printer. Contractors may contact **Accent Imaging of Hickory, N.C. at 828-322-5050**. Subcontractors and Material suppliers are invited to visit the Architect's website, AGC and Dodge plan rooms to ascertain the quantity and specific sheets desired. The Architect will assume no responsibility in selection of required drawings or specification sheets.
3. All Contractors and Subcontractors must have proper license under the State laws governing their respective trades.
  4. Each proposal must be accompanied by a certified check drawn on a bank or trust company insured by the Federal Deposit Insurance Corporation in an amount equal to not less than 5% of the proposal. In lieu thereof, a bidder may offer a bid bond of 5% of the bid, executed by a surety company licensed under the laws of North Carolina to execute such bonds, conditioned that the surety will, upon demand forthwith make payment to the Obligee upon said bond, if the bidder fails to execute the contract in accordance with the bid bond. Upon failure to forthwith make payment, the surety will pay to the Obligee an amount equal to the amount of said bond. Said deposit shall be retained by the Owner as liquidated damages in the event of failure of the successful bidder to execute the contract within ten days after the award, or to give satisfactory surety as required by law.
  5. Bonds: Separate Performance and Payment Bonds will be required for one hundred percent (100%) of the contract price. (See Alternate #1 to Omit Performance Bond)
  5. No bid may be withdrawn after time set for receiving bids for a period of forty-five (45) days.
  6. Payment will be made on the basis of 90% of approved monthly estimates of work completed (until a maximum retainage of 5% of the contract amount is reached). Final payment will be made and Final Certificates will be issued upon acceptance of the work.
  7. Owner reserves the right to waive minor informalities and irregularities and to reject any or all proposals.

William R. Burgin, AIA  
RAMSAY BURGIN SMITH ARCHITECTS, INC.  
225 North Main Street, Suite 501  
Salisbury, North Carolina 28144

For:  
Clemmons First Baptist Church  
Clemmons, NC 27012

September 7, 2017